

**GOVERNMENT OF ANDHRA PRADESH**

**ABSTRACT**

LAW DEPARTMENT – Expenditure incurred on outsourcing of (5) Data Entry Operators through a registered man power supplying agency – Sanction of Rs. 37,036/- (Rupees thirty seven thousand and thirty six only) to M/s. Signy Management Services Private Limited, Hyderabad for the months of February,2010 and March, 2010 for the period from 21-2-2010 to 20-03-2010 - Orders – Issued.

**LAW (M.I) DEPARTMENT**

G.O.Rt.No. 529

Dated:26 -03-2010.

Read the following:-

1. G.O.Rt.No. 2501, Finance (SMPC) Department,  
Dated 13-07-2006.
2. G.O.Rt.No. 4271, Finance (SMPC) Department, Dated 1-11-2008.
3. G.O.Rt.No.1291, Law, Dated 04-08-2009.
4. G.O.Rt.No.360, Law, Dated 25-02-2010.
- 5.From Sri D.Vinay Kumar, D.E.O., application for grant of EOL for 1  
on 20-3-2010.
6. From M/s.Signy Management Services Private Limited, Hyderabad,  
Letter, dated 22-3-2010 along with Bill No:1344, Dated 22 -3-2010  
and Advance Stamped Receipt for Rs.37,178/-.

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**ORDER:-**

In the G.O.3<sup>rd</sup> read above, orders have been issued continuing the following posts for one more year w.e.f. 02-04-2009 to 31-03-2010 on outsourcing basis as per the details shown below:-

Sl. No.	Name of the post	No. of posts	Remuneration per month (excluding other statutory payments)
(1)	(2)	(3)	(4)
1	Data Entry Operators	5	Rs.5,500/-
2	Typist (Telugu)	1	Rs.4,900/-
3	Attender (Office Subordinates)	2	Rs. 3,900/-

2. In the reference 4<sup>th</sup> read above, an amount of Rs.37,277/- (Rupees Thirty seven thousand two hundred and seventy seven only) was sanctioned towards remuneration, 5% Agency Commission and other statutory payments for the months of January, 2010 and February, 2010 for the period from 21-01-2010 to 20-02-2010 to M/s. Signy Management Services Private Limited, Hyderabad for sponsoring (5) Data Entry Operators to Law Department on outsourcing basis, as per the orders issued in the G.O.2<sup>nd</sup> read above.

3. In the reference 5<sup>th</sup> read above, Sri D.Vinay Kumar,D.E.O.,Law Department was granted Extraordinary leave for (1) day i.e.on 20-03-2010 during the months of February,2010 and March,2010 on loss of pay on private affairs.

4. In the reference 6<sup>th</sup> read above, M/s.Signy Management Services Private Limited, Hyderabad has submitted bill along with Advance Stamped Receipt for Rs.37,178/- (Rupees Thirty seven thousand one hundred and Seventy Eight only) towards remuneration, 5% Agency Commission and other statutory payments for the months of February, 2010 and March, 2010 for the period from 21-2-2010 to 20-03-2010 for sponsoring (5) Data Entry Operators.

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5. After careful examination, sanction is hereby accorded for payment of an amount of Rs.37,036/- (Rupees thirty seven thousand thirty six only) towards remuneration, 5% Agency Commission, Professional Tax and other statutory payments for the months of February,2010 and March, 2010 for the period from 21-2-2010 to 20-03-2010 to M/s. Signy Management Services Private Limited, Hyderabad for sponsoring (5) Data Entry Operators to Law Department, as per the details shown below:-

Bill No. & Date	Total	Amount	Period/Classification
Bill No1344, Dated 22-03-2010		Rs. 22,000/- @ Rs.5,500/- p.m. per each for (4) D.E.Os.  Rs. 5323/-	From 21-2-2010 to 20-03-2010 for (4) D.E.Os. For (1)day EOL on 20-3-2010 to Sri D. Vinay Kumar, D.E.O,
	Total Remuneration	Rs.27,322.59	
	(-)	Rs. 3,279.00	12% on remuneration towards Employees Contribution to Provident Fund
	Sub-Total (A)	Rs.24,043.59	
	(-)	Rs. 478.14	1.75% on remuneration towards Employees contribution to State Insurance (E.S.I)
	Sub-Total (B)	23,565.45	
	(-)	Rs. 300.00	Professional Tax @ Rs.60/- per each for 5 D.E.Os. from 21-2-2010 to 20-03-2010
	Sub-Total (C)	Rs.23,265.45	<b>Remuneration to be paid to the employees</b>
	(+)	Rs. 3,279.00	12% on remuneration towards Employees Contribution to Provident Fund
	(+)	Rs.3,718.60	13.61% (12% on remuneration towards Employer's Contribution to Provident Fund + 1.61% Administrative Charges)
	(+)	Rs. 478.14	1.75% on remuneration towards Employee's contribution to Employee's State Insurance)
	(+)	Rs.1,297.82	4.75% on remuneration towards Employer's contribution to Employee's State Insurance.
	(+)	Rs. 300.00	Professional Tax @ Rs.60/- per each for (5) D.E.Os from 21-2-2010 to 20-3-2010
	Sub-Total (C)	Rs.32,339.01	
	(+)	Rs. 3,330.91	10.3% on Total Bill (10% Service Tax and 3% on Service Tax towards Education Cess)
	(+)	Rs. 1,366.12	5% on remuneration towards Agency Commission
	Grand Total	Rs.37,036.04	

(Rounded to Rs.37,036/-)

(Rupees Thirty seven thousand and Thirty Six only)

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6. The expenditure sanctioned in Para (5) above shall be debited to “2052 Secretariat General Services - M.H 090 Secretariat - S.H. (10) Law Department - D.H. 300 Other contractual services”.

7. Law (Claims) Department are requested to draw an amount Rs.37,036/- (Rupees Thirty seven thousand and Thirty Six only) sanctioned at Para (5) above and disburse the same to M/s. Signy Management Services Private Limited, Hyderabad under proper acknowledgment.

8. The Managing Director, M/s. Signy Management Services Private Limited, Hyderabad is directed to pay an amount of Rs. 4,683.75 rounded to 4,684/- (Rupees four thousand six hundred and eighty four only) per each (excluding E.P.F., E.S.I. towards employee's contribution and Professional sssTax) to Smt M. Ramadevi, Smt.Ch.S. Jhansi Lakshmi, Sri G.Pullaiah, and L.Balu and Rs.4531/-(Rupees Four Thousand Five Hundred and Thirty One Only) to Sri D. Vinay Kumar, Data Entry Operators, Law Department towards remuneration for the months of February, 2010 and March, 2010 for the period from 21-2-2010 to 20-03-2010 and produce a certificate regarding proper remittance of E.P.F., E.S.I contributions (Employee's + Employer's) and Professional Tax for release of payment for subsequent month. Any violation, noticed in payment of remuneration to the individual employed through the agency and remittance of EPF/ESI contributions, action will be taken against the Outsourcing agency as per rules.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH).

V.SURI APPA RAO,  
Secretary to Government,  
Legal Affairs.

To  
The Managing Director,  
M/s. Signy Management Services Private Limited,  
2-1-556/4/1, Opposite to Shankarmutt, Nallakunta,  
HYDERABAD- 500 044.  
Copy to: The D.P.A.O., Secretariat Branch, Hyderabad.

- „ : Law (Claims) Department.
- „ : The Branch Manager, E.S.I.Corporation, Chikkadpally, Hyderabad.
- „ : Employees' Provident Fund Organization, Bhavishyanidhi Bhavan,  
Barkatpura, Hyderabad – 500 405.
- „ : S/f and S/c.

//FORWARDED::BY ORDER//

SECTION OFFICER